Registering a copy program



- 1. Tap [Copy].
- 2. Configure copy settings.

(o Regi	ister the	settings	configured	here	as a	program	۱.
					Q	Function	Job List	

	y to Copy		e number of se	its.	No. of Sets	1	01/20/2015 23:59 Memory 100%
Ori	iginal			Output			Check Setting
							•
Text/Photo	-				Q,Q,	Do Not	Function 1
Printed Original Type	Auto Color Color	OFF Booklet	Auto	100.0% Zoom	15ided > 15ided Duplex/	Staple Finishing	Application

- 3. Tap [Program].
- 4. Select one of the keys that has not been registered and tap [New].

		C	Sunction Job List
Copy Program			
Touch the New key to regist Touch [Recall] key to retrie			
Not Registered	Not Registered	Not Registered	Check Setting
Not Registered	Not Registered	Not Registered	Recal
Not Registered	Not Registered	Not Registered	Edit Name
Not Registered	Not Registered	Not Registered	Delete
Not Registered	Not Registered	Not Registered	
Image Adjustment Program	ns		
Te Not Registered	Not Registered	Not Registered	
Or		Combine	Close non

 To register a setting related to image quality, select an unregistered key from [Image Adjustment Programs].

For image adjustment program, you can register the settings of [Original Type], [Density], [Bkgd. Removal], [Text Enhancement], [Neg-/Pos. Reverse], [Background Color], [Color Adjust], and [Mirror Image].

5. Enter the program name, then tap [OK].

Recalling a copy program for copying

1. Load the original.



2. Tap [Copy].

Program Quick Co	ору			C		Job List
Ready to Copy Use the keypad and C		number of se	its.	No. of Sets	1	01 /21 /2015 01 : 42 Memory 100 %
Original			Output			Check Setting
						•
Text/Photo	OFF		100.0%		Do Not	Function 1
Original Type Color	Booklet	Paper	Zoom	1Sided >> 1Sided Duplex/	Staple Finishing	Application

- 3. Tap [Program].
- 4. Select the program you want to recall, and tap [Recall].
 - You can also recall a [Image Adjustment Programs] from [Original Type].
 - Tap [Check Setting] to view the selected program settings.

The registered content of the program is applied.

						Q 53			
		am							
Ц		New keytoregiste all] keytoretriev	er current settings. e the program.						
		001	Not Registered		Not Registered	Dé		eck Setting	
	Not Re	egistered	Not Registered		Not Registered		Rec	sil .	
	Not Re	egistered	Not Registered		Not Registered			Name	
	Not Re	egistered	Not Registered	X	Not Registered		Dele	ite	
		egistered	Not Registered		Not Registered				*
	Image Adj	ustment Program	15						
Te		test	Not Registered		Not Registered				2
Or					Combine			Close	mon

- 5. Press the **Start** key.
 - o If desired, tap [Check Setting] before starting a copy, and check the settings.



The original is scanned, and copying starts.

- If you press the Stop key while scanning or printing an original, processing is stopped, and a list of inactive jobs is displayed. To cancel the operation, delete the stopped jobs from the list.
- o If [Ready to accept another job.] appears while printing a job, you can scan the next original.

To put a program button on the copy screen

- 1. At the machine, select Menu>>Utility>>User Settings>>Custom Display Settings>>Copier Settings.
- 2. Choose either Quick Settings 1 or Quick Settings 2



3. On this screen, select Copy Program to set a program on one of the buttons.

	You can p	lace frequent]	y used copy	functions of	1 the Basic scree	n in Copy	node.
Bookmark Display Keypad	Utility :	> Copier Setti ON	ng > Quick: Of		_	-	•
Utility		Colo	r		Zoon	4	
User Settings		Duplex/C	onbine		Original	4	
Custom Display Settings	-	Quality/E	ensity		Copy Program		
Copier Settings							
Quick Settings 1	09/11/2018	11:57				ОК	

4. Choose the program desired to show on the front screen.

	Select the Quick Settin on the Basic screen in	ng functions to be p Copy mode.	laced	
Bookmark	Utility > Ouick Settin	ıgs 1 > Copy Program		_
Display Keypad				**
Utility	test	test 2	lg bulle tin	1/ 3
+				<u>↑</u>
Custom Display Settings	COLORED PAPER	COLORED PAPER	booklet test	≁
		Test pro		
Copier Settings		gran		
Quick Settings 1	new stuf		checks	
•				
Copy Program	09/11/2018 11:58			ОК

5. Select OK/Close appropriately to exit the Utility. The desired program button will be on the right side of the screen.

To put a program on the Home Screen

1. At the machine, select Menu>>Utility>>Administrator Settings (input password)>>System Settings>>Custom Display Settings>>Main Menu Default Settings.

	dministrator Settings ain Menu Default Sett:	> Custom Di ings	splay Settings ≻		
Display Keypad					
	Main Menu Key	8	Address book	Icon	2/4
Utility	Main Menu Key		teet	Icon	1
+	nath Menu Key	7	test	I con 🖉	4
Administrator Settings	Main Menu Key	10 🔪	Web Browser	Icon	
•	Main Menu Key	11	MarketP1ace	Icon	
System Settings	Main Menu Key	12	Do Not Use	Icon	
+	Mala Manu Paul		8- 11-4 11		
Custom Display Settings	Main Menu Key 1	13	Do Not Use	Icon	
	Main Menu Key	14	Fiery	Icon	

- 2. Select a Main Menu Key that is not in use.
- 3. Turn the Key on and then select what should appear. In this example Copy Program has been selected.

ß	Select type of Shortcut Key to be displayed on Main Menu.
Bookmark	Administrator Settings > Hain Menu Default Settings > Hain Menu Key 12
Display Keypad	ON OFF
Utility	Function System User Box 1/ 2
Administrator Settings	Copy Function Settings Registered App
+	Scan/Fax Function Settings
Custom Display Settings	Copy Program
Main Menu Default Settings	Fax/Scan Program Address book
Main Menu Key 12	09/12/2018 11:54

4. Choose the desired copy program, then keep selecting OK and Close to exit the Utility.