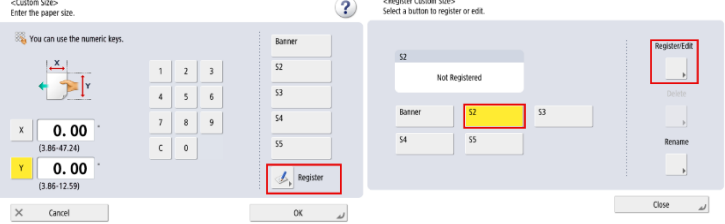**TECHNOLOGY TO POWER SUCCESS**

Canon ImageRUNNER Advance DX: Custom Sizes for Mac
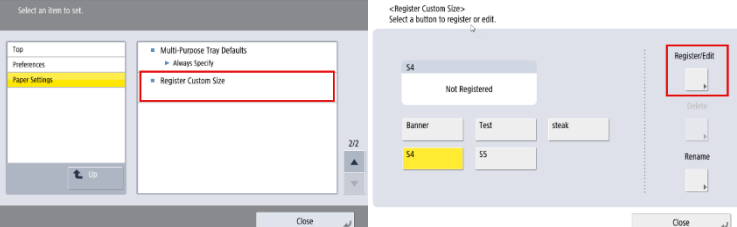
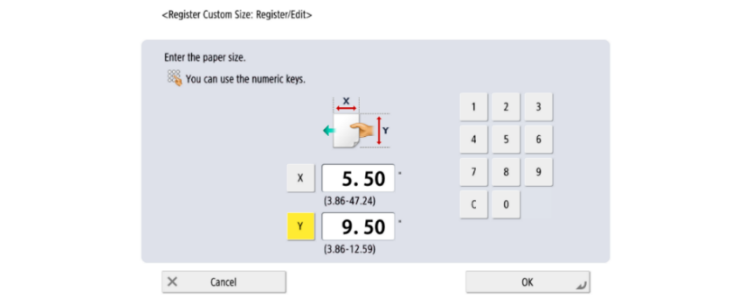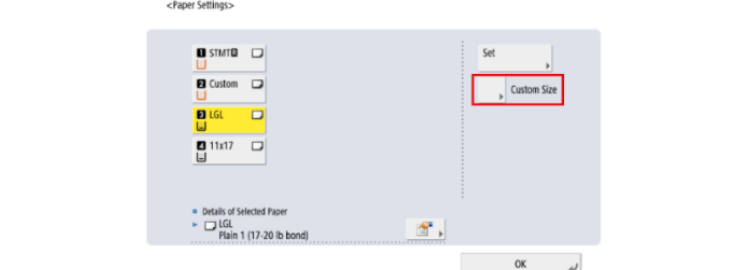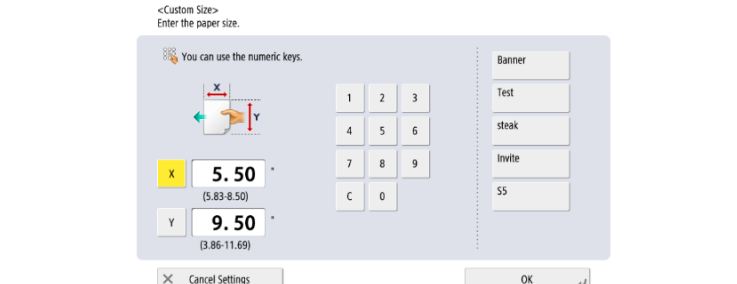*This guide will go over how to register custom paper sizes at the machine and print driver, and how to print. The custom sizes MUST be entered at the machine and print driver before printing.*
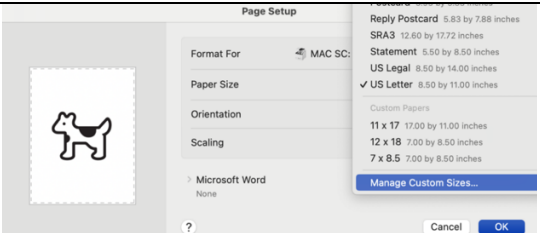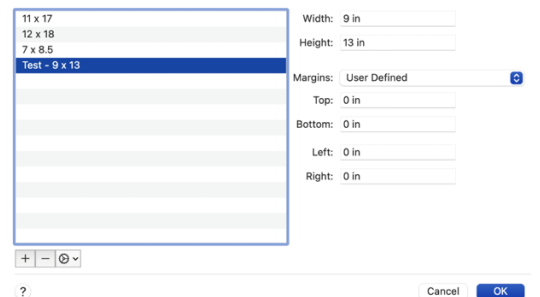
Creating a Custom Paper Size in Multipurpose Tray:
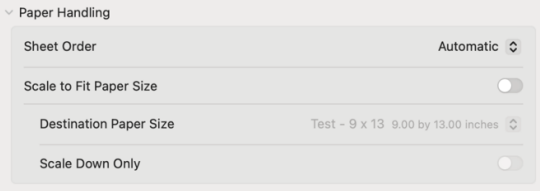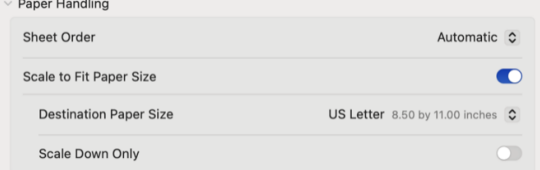
> **Note:** *Some sizes can only be done in the multipurpose tray.*

1. Insert paper into the multipurpose tray to open the multipurpose tray's display window. **2.** Select **Custom Size**.	
3. For one-time use, enter the paper size and press **OK**. To save a custom size for future use, select **Register**. **4.** Choose an empty slot and select **Register/Edit**.	
5. Enter paper size. • Pay attention to which direction is X & Y – the paper will need to be loaded in the tray the same way. *Note: If banner printing is enabled, the X/Y range is larger than standard.* **6.** Select **OK**.	
7. Select **Rename** to name the slot (10-character max). **8.** Type in a name & select **OK**. **9.** Select **Close** to close the Register Custom Size Window.	
10. The registered custom size is now available to choose. **11.** Select **OK** to apply.	

Creating a Custom Paper Size for Drawers:

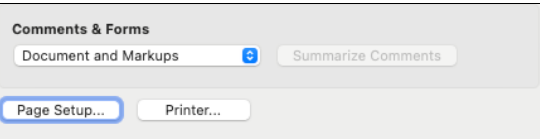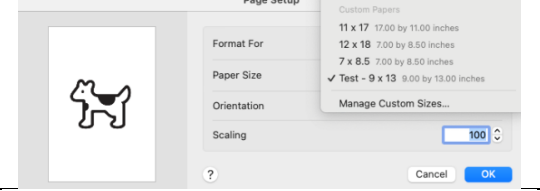|	
1. Go to **Settings/Registration** → **Preferences** → **Paper Settings** → and select **Register Custom Size**. **12.** Choose an empty clot and select **Register/Edit**.	
13. Enter paper size. • Pay attention to which direction is X & Y – the paper will need to be loaded in the tray the same way. *Note: If banner printing is enabled, the X/Y range is larger than standard. **14.** Select **OK**.	
15. Select **Rename** to name the slot (10-character max). **16.** Type in a name & select **OK**. **17.** Select **Close** to close the Register Custom Size window.	
18. To assign the custom paper size to a drawer, go to **Settings/ Registration** → **Preferences** → **Paper Settings**, choose drawer and select **Custom Size**.	
19. The registered custom size is now available to choose. *Note: Registering a custom size this way will also show it in the custom size options within the multipurpose tray. **20.** Select **OK** to apply.	

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7/11/24

Creating a Custom Paper Size in Print Driver:

1. Open document and click **File → Page Setup** 2. Click the **Paper Size** Drop down and select **Manage Custom Sizes…**	
21. Click the **+** in the bottom left corner to add a new size. • Enter dimensions and change the name. 22. Click **OK**.	
23. When printing, the updated size will now appear under **Paper Handling**.	
24. If document needs to be scaled to fit on a different size paper, toggle **Scale to Fit Paper Size** on and choose **Destination Paper Size**.	

Printing a Custom Paper Size:

1. Open the document. 2. **File → Print → Printer → Page Setup**.	
3. Verify Page Size is set to desired size. If not, select size. 4. Click **OK**.	
5. Select **Printer** to open print settings. 6. Confirm the **Paper Source** under **Printer Options → Paper Source**. 7. Click **OK** and print when all other desired settings are applied.	

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7/11/24