

Canon ImageRUNNER Advance DX: Custom Sizes for Mac

This guide will go over how to register custom paper sizes at the machine and print driver, and how to print. The custom sizes **MUST** be entered at the machine and print driver before printing.

Creating a Custom Paper Size in Multipurpose Tray:

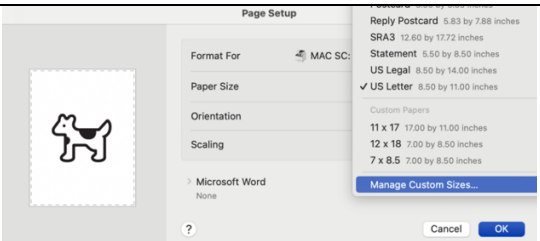
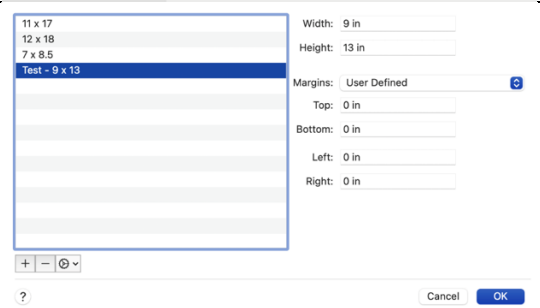
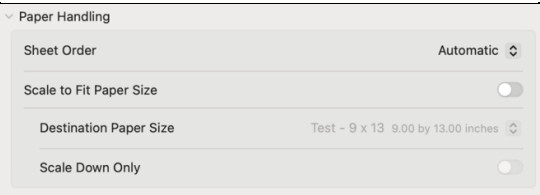

Note: Some sizes can only be done in the multipurpose tray.

<ol style="list-style-type: none"> 1. Insert paper into the multipurpose tray to open the multipurpose tray's display window. 2. Select Custom Size. 	
<ol style="list-style-type: none"> 3. For one-time use, enter the paper size and press OK. To save a custom size for future use, select Register. 4. Choose an empty slot and select Register/Edit. 	
<ol style="list-style-type: none"> 5. Enter paper size. <ul style="list-style-type: none"> • Pay attention to which direction is X & Y – the paper will need to be loaded in the tray the same way. <p>*Note: If banner printing is enabled, the X/Y range is larger than standard.</p> 6. Select OK. 	
<ol style="list-style-type: none"> 7. Select Rename to name the slot (10-character max). 8. Type in a name & select OK. 9. Select Close to close the Register Custom Size Window. 	
<ol style="list-style-type: none"> 10. The registered custom size is now available to choose. 11. Select OK to apply. 	

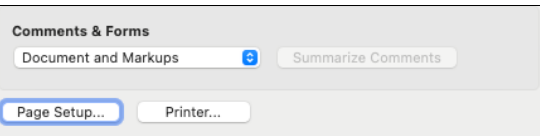
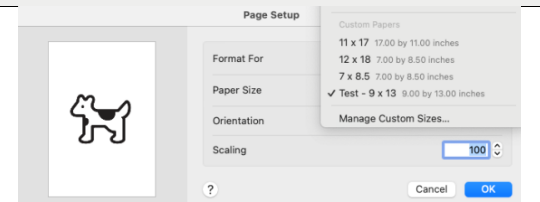
Creating a Custom Paper Size for Drawers:

<ol style="list-style-type: none"> Go to Settings/Registration → Preferences → Paper Settings → and select Register Custom Size. Choose an empty slot and select Register/Edit. 	
<ol style="list-style-type: none"> Enter paper size. <ul style="list-style-type: none"> Pay attention to which direction is X & Y – the paper will need to be loaded in the tray the same way. <p><i>*Note: If banner printing is enabled, the X/Y range is larger than standard.</i></p> Select OK. 	
<ol style="list-style-type: none"> Select Rename to name the slot (10-character max). Type in a name & select OK. Select Close to close the Register Custom Size window. 	
<ol style="list-style-type: none"> To assign the custom paper size to a drawer, go to Settings/ Registration → Preferences → Paper Settings, choose drawer and select Custom Size. 	
<ol style="list-style-type: none"> The registered custom size is now available to choose. <p><i>*Note: Registering a custom size this way will also show it in the custom size options within the multipurpose tray.</i></p> <ol style="list-style-type: none"> Select OK to apply. 	

Creating a Custom Paper Size in Print Driver:

<ol style="list-style-type: none"> 1. Open document and click File → Page Setup 2. Click the Paper Size Drop down and select Manage Custom Sizes... 	
<ol style="list-style-type: none"> 3. Click the + in the bottom left corner to add a new size. <ul style="list-style-type: none"> • Enter dimensions and change the name. 4. Click OK. 	
<ol style="list-style-type: none"> 5. When printing, the updated size will now appear under Paper Handling. 	
<ol style="list-style-type: none"> 6. If document needs to be scaled to fit on a different size paper, toggle Scale to Fit Paper Size on and choose Destination Paper Size. 	

Printing a Custom Paper Size:

<ol style="list-style-type: none"> 1. Open the document. 2. File → Print → Printer → Page Setup. 	
<ol style="list-style-type: none"> 3. Verify Page Size is set to desired size. If not, select size. 4. Click OK. 	
<ol style="list-style-type: none"> 5. Select Printer to open print settings. 6. Confirm the Paper Source under Printer Options → Paper Source. 7. Click OK and print when all other desired settings are applied. 	