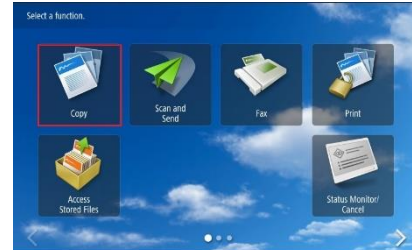


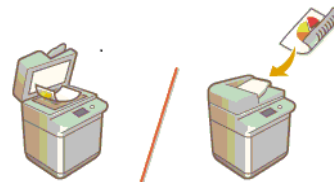
Canon ImageRUNNER Advance: Copying

Using the COPY feature on the Canon ImageRUNNER Advance model.

1. Select the **Copy** icon from the Main Menu screen.

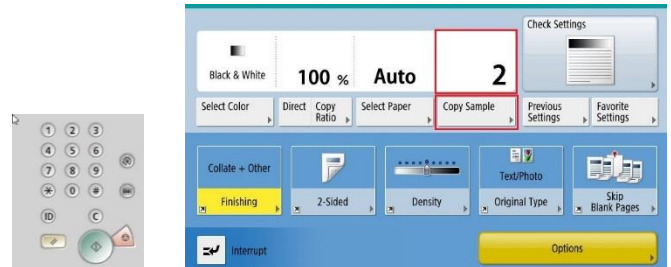


2. Place document face up in document feeder or face down on the glass platen.



3. Use the 10-key pad to change the quantity of copies.

Note: If making more than one copy, select **Copy Sample** to print one copy for inspection before printing out total number of copies requested.



4. Select features for copying, such as stapling under the Finishing icon, duplexing under the 2-Sided icon

5. Select **Options** if necessary to add special features like making booklets/adding covers/frame erase/page numbering/job build etc....



6. Press the green **START** button to begin copying.

