## QUICK GUIDE

## LOFFLER

## **HP: Adding Mac Print Driver**

- 1. Open System Preferences, then select Printers & Scanners.
- 2. Select the + sign to add a printer.
- 3. Select IP and enter the IP address.
  - To find the IP address refer to the user manual of the printer from <u>www.support.hp.com</u>.
- 4. Set the Protocol line to Line Printer Daemon, type print into the Queue line, and name the printer.
- 5. In the Use line, the model of the HP should auto populate, and press add to complete. If it doesn't populate, follow the steps below.
- 6. Go to <u>www.support.hp.com/us-</u> <u>en/drivers/printers</u> and type in the model of the printer.
- **7.** Select Utility-Tools and Basic Driver and select Basic Drivers.
- 8. Download the HP Easy Admin.
- 9. Search for the specific model of the printer.
- **10.** Select the check box for the essential software and select download.
- 11. Open the downloaded folder.
- 12. Select Install and follow the wizard to install.
- 13. Once complete, follow steps 1-5 again to install the print driver.

\*\*Note: Print drivers are set to 2-sided and color by default. For assistance changing default settings, please contact the Loffler service department. Contact information is located on the red sticker on the front of the device.



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