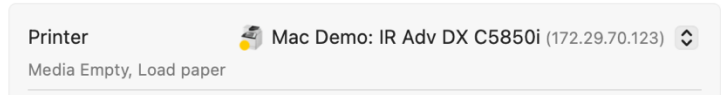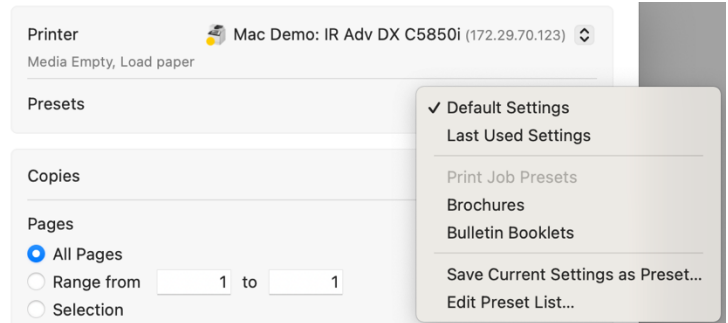# Canon ImageRUNNER Advance DX: Mac Print Driver Settings
How to Print from Mac OS 13 and up.

Print Driver: At the document, select **File → Print** (or use the **Command-P** quick key). Select the printer from the Printer pull down menu.

Printer	Mac Demo: IR Adv DX C5850i (172.29.70.123)
Media Empty, Load paper	

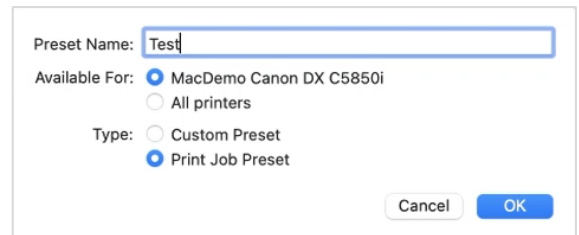**Presets:** Save frequently used print settings as a preset so the settings can be used again.

- **To Save a Preset:**
  - Select all the settings to be saved.
  - Click the Preset drop down menu and click Save Current Settings as Preset.
  - Enter a name for the preset.
  - Choose whether to use the preset for only the currently selected print or for all printers.
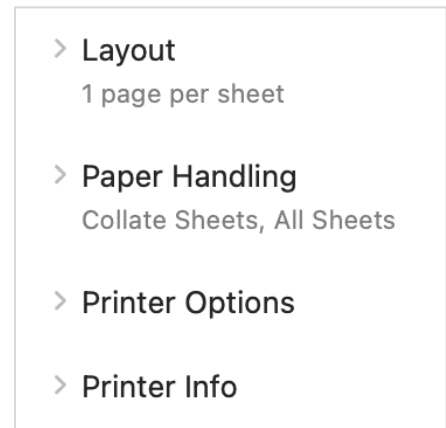 - Click OK.
  - It will now be available in the drop-down menu.
- To change **Default Print Options**:
  - The Preset with the desired default settings must be selected.
  - Hold the Control key (NOT Command) + Shift and click the Print button.

Printer	Mac Demo: IR Adv DX C5850i (172.29.70.123)
Media Empty, Load paper	
Presets	✓ Default Settings
	Last Used Settings
Copies	*Print Job Presets*
	Brochures
Pages	Bulletin Booklets
● All Pages	
○ Range from 1 to 1	Save Current Settings as Preset…
○ Selection	Edit Preset List…

Preset Name: Test
Available For: ● MacDemo Canon DX C5850i
              ○ All printers
Type: ○ Custom Preset
      ● Print Job Preset
                                    Cancel   OK

Menus: The categories to set up printing parameters.

- **Layout:** Gives the options from the software applications.
- **Paper Handling:** Gives the "print driver" options from the software application.
  Layout, Color Matching, Paper Handling, Paper Source and Cover Page.
  Descriptions will be covered in next section.
- **Printer Options:** Uses settings that pertain to the finished output.
- **Printer Info:** Shows the printer's name, location, model, and ink levels.

> Layout
  1 page per sheet

> Paper Handling
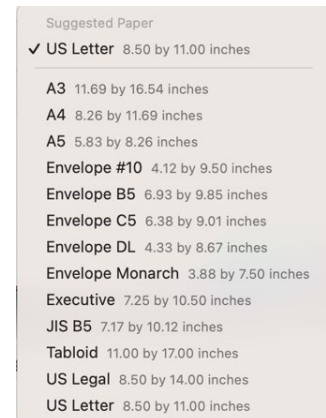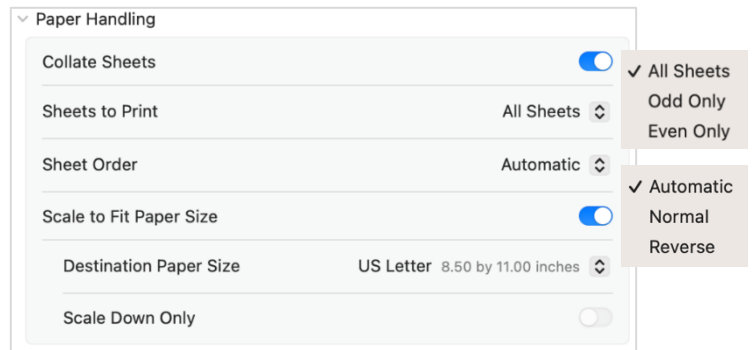 Collate Sheets, All Sheets

> Printer Options

> Printer Info

Layout:

- **Pages per Sheet:** Puts multiple pages are on one sheet.
- **Layout Direction:** Controls the direction of the page layout.
- **Border:** Adds a border around pages when multiple up.

Layout	
Pages per Sheet	4 ⌄
Layout Direction	Z ⊼ И N
Border	None ⌄
Reverse Page Orientation	⬤
Flip Horizontally	⬤

✓ None

Single Hairline
Single Thin Line

Double Hairline
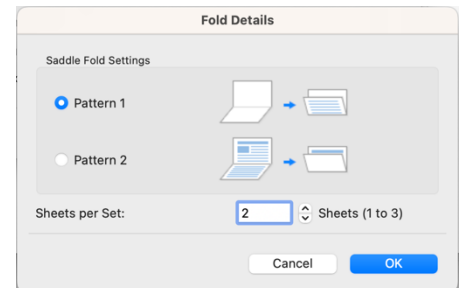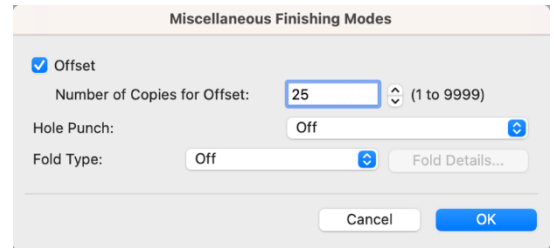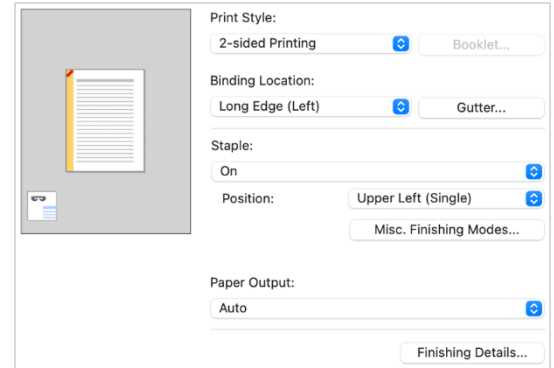Double Thin Line

Paper Handling:

- **Collate Sheets:** Keeping pages in order (1,2,3).
  - If it's turned off, pages will group (1,1,1 2,2,2 3,3,3).
- **Sheets to Print:** Can print odd pages only or even pages only.
- **Sheet Order:** Can print page/ sheet order Normal or Reverse.
- **Scale to Fit Paper Size:** Turn on to scale the content to fit on a single sheet of paper.
  - **Destination Paper Size:** Then Scale to Fit is on, the destination paper size needs to be identified for scale proportions.
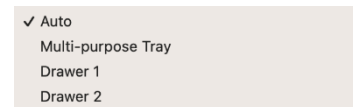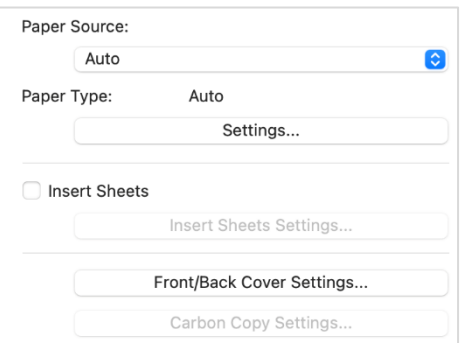
Paper Handling	
Collate Sheets	⬤
Sheets to Print	All Sheets ⌄
Sheet Order	Automatic ⌄
Scale to Fit Paper Size	⬤
Destination Paper Size	US Letter 8.50 by 11.00 inches ⌄
Scale Down Only	⬤

✓ All Sheets
Odd Only
Even Only

✓ Automatic
Normal
Reverse

Suggested Paper
✓ US Letter 8.50 by 11.00 inches

A3 11.69 by 16.54 inches
A4 8.26 by 11.69 inches
A5 5.83 by 8.26 inches
Envelope #10 4.12 by 9.50 inches
Envelope B5 6.93 by 9.85 inches
Envelope C5 6.38 by 9.01 inches
Envelope DL 4.33 by 8.67 inches
Envelope Monarch 3.88 by 7.50 inches
Executive 7.25 by 10.50 inches
JIS B5 7.17 by 10.12 inches
Tabloid 11.00 by 17.00 inches
US Legal 8.50 by 14.00 inches
US Letter 8.50 by 11.00 inches

Printer Options:

- **Finishing:** Can choose 1-sided, 2-sided, booklet printing.
    - ○ **1 & 2-sided:** Prints on 1 or both sides of a sheet.
    - ○ **Booklet Printing:** Rearranges the pages to format as a book layout.
        - ▪ **Booklet Button:** Allows selection of left or right binding.
        - ▪ **Saddle Stitch Settings:** No fold, fold only or fold + saddle stitch.
    - ○ **Binding Location:** Determines how the page turns.
    - ○ **Staple:** On, Off or Eco (Staple-free)
        - ▪ **Position:** Staple position (which corner/ side, single/ double).
    - ○ **Misc. Finishing Modes…:**
        - ▪ **Offset:** Enable or disable the ability to stagger the output of collated sets by number of copies.
        - ▪ **Hole Punch:** 2, 3 or 2/3 hole.
        - ▪ **Fold Type:** Saddle & Trifold (C-fold) options are found here.
            - • **Fold Details:** Fold pattern & number of sheets in a set are determined here.
    - ○ **Paper Output:** Designate where the document comes out of the printer; auto uses the system settings.
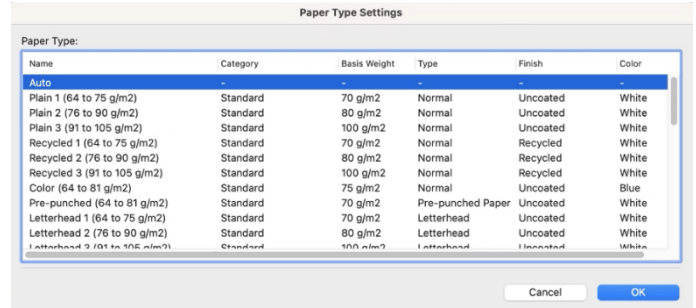
- **Paper Source:** Can choose where paper is being pulled from and how it is chosen.
    - ○ **Paper Source:**
        - ▪ Auto lets the printer pull from whatever tray has the paper size of the document. A tray can also be selected from the drop down.

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MN: St. Louis Park; Duluth; Mankato; Rochester; St Cloud; Willmar; Grand Rapids; Thief River Falls | WI: Eau Claire; La Crosse; Green Bay
IA: Sioux City; Spencer | NE: Norfolk | ND: Fargo; Grand Forks | SD: Aberdeen; Sioux Falls

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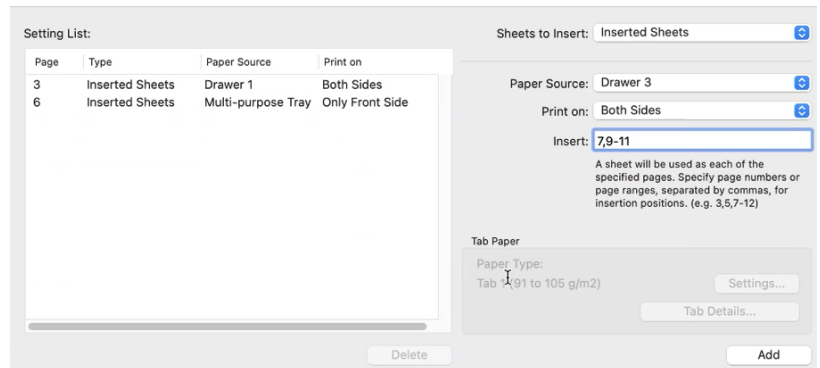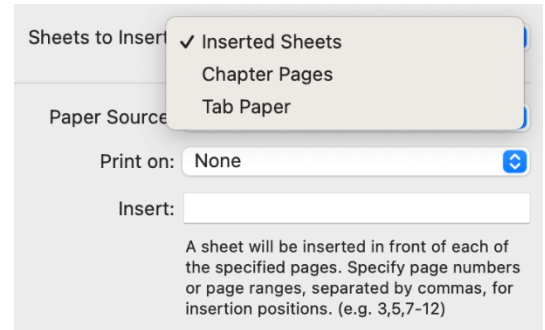Helping You Succeed

- o **Paper Type:**
  - Auto lets the printer pull from whatever tray has the paper type of the document.
  - Selecting a paper type has the printer look for a tray with that paper type; if it is not there, it will not print.

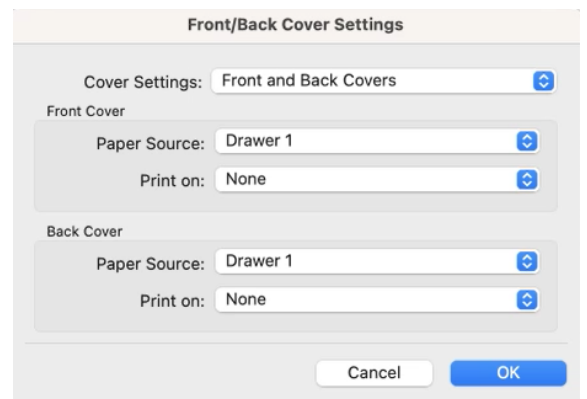 *It's recommended to leave paper type on auto and select a tray instead. *

- o **Insert Sheets Settings:**
  - **Insert Sheet:** Inserts sheets into document (blank or printed on any side).
  - **Chapter Pages:** Let it know the page number(s) of the start of a new chapter and it will print it on the front side of the next sheet of paper.
  - **Tab Paper:** Printing on tabs.
  - To specify pages, list them in the **Insert** field; can do single pages using commas as separators and/or dashes for through pages.
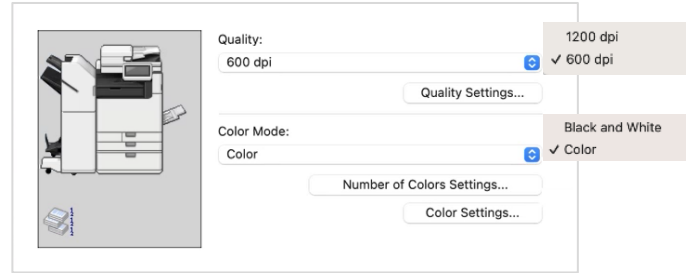   - EX: **1,3,5-10**
    - Click **Add**

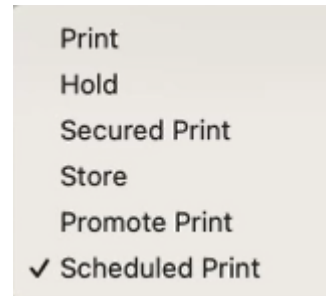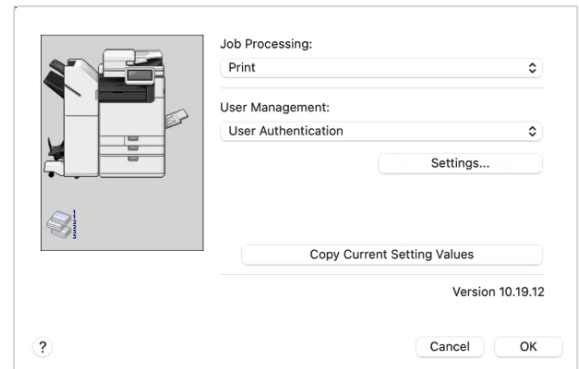- • **Front/Back Cover Settings:**
  - o **Cover Settings:** Allows option of adding front and/or back covers.
  - o **Paper Source:** Select the paper drawer that contains the paper to use for covers.
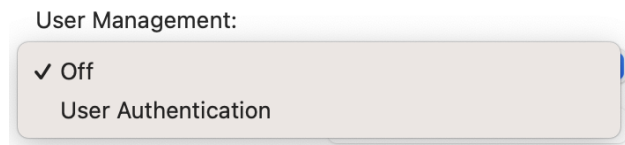 - o **Print On:** Select the sides to print on - front, back, or both.

MN: St. Louis Park; Duluth; Mankato; Rochester; St Cloud; Willmar; Grand Rapids; Thief River Falls | WI: Eau Claire; La Crosse; Green Bay
IA: Sioux City; Spencer | NE: Norfolk | ND: Fargo; Grand Forks | SD: Aberdeen; Sioux Falls
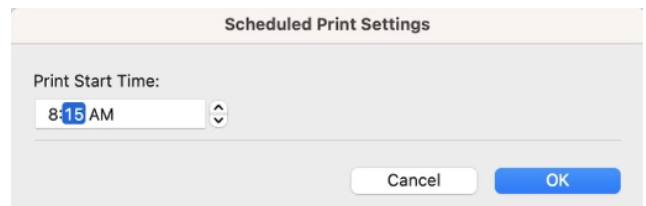
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- **Quality:** Select from 600 or 1200 DPI (dots per inch).
    - o **Quality Settings:** Access advanced quality settings.
    - o **Color Mode:** Select from color or black and white.
    - o **Color Settings:** Access advance color settings.
- **Special Features:**
    - o **Job Processing:** Can choose to print, hold, secure print, store, promote print or schedule print.
        - **Print:** Document prints out directly from the copier.
        - **Hold:** Sends a document to the hold queue. The system requires a name of the document which appears in the job holds list. To print, select the hold queue, select the document and print.
        - **Secure Print:** Sends a document with an added pin code to the secure print queue. Typically, the document is stored for an hour before they are automatically deleted. To print the document, select Print and enter the pin code.
        - **Store:** Sends a document to a mailbox set up on the copier. The document is stored until the auto delete time is reached (if there is one).
        To print the document, Select the mailbox from the machine, select the document and print.
        - **Promote Print:** Sends the document to the head of the print queue, giving it higher priority over other jobs stacked up in the print queue.
        - **Schedule Print:** Schedule a specific time for the document to be printed.

- **User Management:** Manages printing by Department ID funtion.
    - o **User Authentication:** Enables/disables user authentication. When turned on, a password is required to print to the machine.
    - o **Settings:** Allows setting of the username and password required to print to the copier.
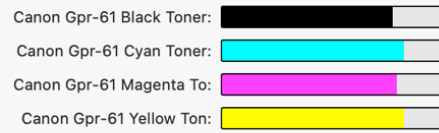
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Printer Info: Shows the printer's name, location, model, and ink levels.

⌄ Printer Info

Name	Mac Demo: IR Adv DX C5850i
Location	172.29.70.123
Model	Canon iR-ADV C5840/5850

Supply Levels

Canon Gpr-61 Black Toner: ▓▓▓▓▓▓▓▓░
Canon Gpr-61 Cyan Toner: ▓▓▓▓▓▓▓▓░
Canon Gpr-61 Magenta To: ▓▓▓▓▓▓▓░
Canon Gpr-61 Yellow Ton: ▓▓▓▓▓▓▓░

Supply levels shown are approximate.
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