**LOFFLER**

Konica Minolta: Printing
Using the Bypass Tray with Special Paper Types

When you put paper in the bypass tray, the machine will pop up a screen that will ask about size on the right and Paper Type on the left. In the upper right you will see a weight range in g/m2 and this range will change as you select different paper types on the left.
See weight examples below:

Plain Paper	64-90 g/m2
Thick 1	91-120 g/m2
Thick 1+	121-157 g/m2
Thick 2	158-209 g/m2
Thick 3	210-256 g/m2
Thick 4	257-300 g/m2
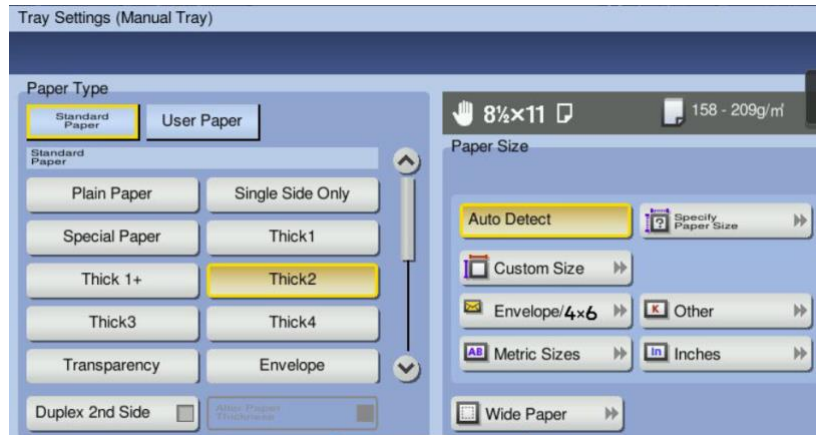
Once you have the paper in the tray, go to your computer and open the document you want to print. Select File…Print (choose your printer)…go to Properties.

Under the Basic tab select Paper and set to Bypass tray.

You must then select Paper Settings for Each Tray and choose from the drop down under paper type the correct paper type to match what you put in the paper tray (in our example Thick 2).

Quick Tip If the paper is already set in the tray as the correct type, you can choose Reflect Device Status and it will bring the setting from the machine into the print driver.