

## Konica Minolta iSeries: Printing with the Bypass Tray

This guide will cover how to set paper at the machine and print using the Bypass Tray with special paper types.

### At the Machine:

- From the home screen, select **Copy**. Place paper in the bypass tray and align the guides. A pop up will appear on the screen to confirm paper type and size.
- Choose a thickness to best match the **Paper Type**. A thickness range (g/m<sup>2</sup>) will show in the upper-right corner.
  - Plain Paper 60-90 g/m<sup>2</sup>
  - Plain Paper+ 91-105 g/m<sup>2</sup>
  - Thick 1 106-120 g/m<sup>2</sup>
  - Thick 1+ 121-157 g/m<sup>2</sup>
  - Thick 2 158-209 g/m<sup>2</sup>
  - Thick 3 210-256 g/m<sup>2</sup>
  - Additional options listed at copier.

\*Note: If Paper Type Auto Detect is on, the machine will detect paper type after 1 sheet has passed through.

- On right side of screen, confirm **Paper Size**. Select **Custom Size** and create custom size if needed.



### At the Computer:

- Open a document. Select **File** → **Print** → **Printer Properties**.
- Select the **Basic** tab. Select the following options:
  - Paper Tray:** Bypass Tray
  - Paper Type:** Match the type to what should be set at the machine. \*\*If the Paper Type selected at the computer does not match the setting at the machine, the machine will pop up for user intervention.

**Tip:** Select **Paper Settings for Each Tray** then **Reflect Device Status** to sync the paper type from the machine to the print driver.
- Once all settings are selected, select **OK** then **Print**.

