

MyFP Registration Guide



To get started in MyFP, first you will need to register. To get to MyFP type in the URL www.myfp-portal.com/us.

Step 1: To register, select “Click Here to Register”.

Step 2: Identify yourself.

- For this step you will need your customer ID (number) as well as an R-PIN # or Meter Postal Serial # (PSN)

Company Name:	
Customer ID #	
R-PIN #	
Meter Postal Serial #	

Step 3: Enter your information.

- For this step you will enter in your first and last name, email address, and create your password.

Step 4: Confirmation email.

- Once you complete the previous steps, you will receive a confirmation email with a link to verify your email. Once you click the confirmation link, your account will be activated, and you will be able to login to MyFP.
- **Note:** the confirmation link is only active for 48 hours.

You also have the following choices to fund your postage account

FP customers have several options to purchase postage, most with no fees.

PAYMENT METHOD	FUNDS AVAILABILITY	FEE	MAX AMT
Direct Debit by Reset Debit	Immediate	\$0.00	\$9990
Direct Debit by Debit-On-Demand	Immediate	\$0.00	Unlimited
ACH/Wire Transfer	48-72 hours	\$0.00	Unlimited
Mail-In Check by First Class Mail	10-12 business days	\$0.00	Unlimited
Mail-In Check by Overnight Mail	3-5 business days	\$0.00	Unlimited
Credit Card	Immediate <i>*see conditions</i>	Varies	\$1,000
e-Check	Immediate <i>*see conditions</i>	\$7.00	\$1,000

Helping You Succeed

FP  POWERED BY: **LOFFLER**