

## Canon ImageRUNNER Advance DX: Copying

This document will go over how to use the Copy feature.

1.	Place document face up in document feeder or face down on the glass platen.	
2.	Select the <b>Copy</b> icon from the Main Menu screen.	Contraction of the contract of the contrac
3.	Use the 10-key pad to change the quantity of copies.	Cony Image: Solution of the sol
	<b>Note:</b> If making more than one copy, select <b>Copy Sample</b> to print one copy for inspection before printing out total number of copies requested.	Basi & Within 100 % Auto 2 4 5 6   Select Gair Next (ng) Select Next Cory Sample Next (ng) Select Next 7 8 9   Same Same Select Next Orgen Sample Next (ng) Select Next 1 0 0   Same Same Select Next Orgen Sample Next (ng) Next (ng) Next (ng) 0 0   Same Sample Density Orgen Next (ng) Density Next (ng) Next (ng) Next (ng)   Same Same Orgen Next (ng) Density Density Next (ng) Next (ng) Next (ng)
4.	Select features for coping, such as stapling under the <b>Finishing</b> icon, duplexing under the <b>2-Sided</b> icon	Staple 1-Sided ▶   2-Sided Image: Staple   Finishing 2-Sided   Density Original Type   Copyrid Card
5.	Select <b>Options</b> if necessary to add special features such as making booklets, adding covers, page numbering or job build.	interrupt
6.	Press the green <b>START</b> button to begin copying.	Soft
7.	To stop the job running, either press the <b>Cancel</b> button or if the status window is closed, press the <b>Stop</b> button.	<copy> Printing 100% LTR Pages Sheets Copies Cancel Close Clo</copy>

## ©2022 Loffler Companies

MN: St. Louis Park; Duluth; Mankato; Rochester; St Cloud; Willmar; Grand Rapids; Thief River Falls | WI: Eau Claire; La Crosse; Green Bay IA: Sioux City; Spencer | NE: Norfolk | ND: Fargo; Grand Forks | SD: Aberdeen; Sioux Falls